

**ଓଡ଼ିଶା ବୈଷୟିକ ଓ ଗବେଷଣା ବିଶ୍ୱବିଦ୍ୟାଳୟ**  
**Odisha University of Technology and Research**  
Techno Campus, P.O.: Mahalaxmivihar, BHUBANESWAR -751029, INDIA

Ref No. 790/ACD

Date:- 14.07.2023

**NOTICE**

**Attention: 2023-batch passed out students**

**Schedule of Distribution of Certificates/Academic Documents**

The 2023-batch passed out M. Tech., M. Plan and M.Sc. students are hereby informed to receive their Provisional Certificates, Final year Grade sheets, Transfer Certificates and Conduct Certificates as per schedule given below.

Further, the 2023-batch passed out B.Tech., B.Plan and Int. M.Sc. students those who have not received their Provisional Certificates, Final year Grade sheets, Transfer Certificates and Conduct Certificates are hereby advised to report as per following branch-wise schedule and collect these certificates.

**Venue: Smart Classroom of CSE Department**  
**Branch-wise Schedule for Distribution of Certificates etc.**

Date	Time	Branches
18.07.2023 (Tuesday)	10.00AM - 11.30 AM	M. Tech of Civil and Electrical (all specializations)
	11.30AM -1.00 PM	M. Sc. (all disciplines)
	2.00 PM - 4.00 PM	M. Tech of Mechanical and E&I (all specialization)
19.07.2023 (Wednesday)	10.00AM - 11.30 AM	M. Tech of CSE, BT, Textile and IT
	11.30AM -1.00 PM	MCA and M. Plan
	2.00 PM - 4.00 PM	B. Tech . all branches

**N.B:** They have to clear their University dues, if any, including return of Library books, Library Card and Hostel dues as applicable before the above schedule.

If the students are not reporting as per above schedule to receive these certificates for whatsoever reasons, they can authorize their parents only as per following guidelines to receive the certificates on behalf of their wards.

- (i) The 2023- passed out students will give an mail at [deanacademic@outr.ac.in](mailto:deanacademic@outr.ac.in) authorizing his/her parent(s) to receive the Certificates on his/her behalf.
- (ii) The parents are requested to bring a photo ID proof like Aadhar card / Voter ID card / Driving Licence to receive those Certificates.

Sd/-  
Dean, PGS&R